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EDUCATION

- ❖ Bachelor, German Literature, Faculty of Literature, University of Indonesia, Jakarta, August 1986

PROFESSIONAL EXPERIENCE

- ❖ Jan 2001 – Now, The SMERU Research Institute, Senior Administrator
- ❖ Nov 1999 – Des 2000, Social Monitoring and Early Response Unit, Senior Administrator
- ❖ April 1998 – October 1999, Marketing Export Manager, Jakarta Export Centre
- ❖ August 1988 – March 1998, PT. Wijaya Karya, Secretary for President Director, Public Relation, General Affair for Trade Division, Marketing Administration, Marketing Export for Trade Division
- ❖ August 1987 – July 1988 Fitchner Consultant, Secretary
- ❖ August 1986 – March 1987 Siemens Automotive, Secretary

TRAINING

- ❖ 2003, PPM–Management, PPM Distance Learning Management Training: Pengembangan karyawan dan sistem Kompensasi
- ❖ 2002, PPM–Management, PPM Distance Learning Management Training: Maanajemen Personalia II
- ❖ 2001, PPM–Management, PPM Distance Learning Management Training: Manajemen Personalia I
- ❖ 1999, English course, Lembaga Bahasa University of Indonesia
- ❖ 1998, Short course at PPM Institute of Management: Marketing Export and Young Managers Program
- ❖ 1997, Short course at Centre of Training Export: Marketing Export

- ❖ 1996, Short course at Institute of Prasetya Mulya: Management Export
- ❖ 1995, Training ISO 9001 (PT.WIKA)
- ❖ 1994, English course at LB-LIA: Business Conversation
- ❖ 1993, Short course at PPM Institute of Management: Marketing Administration
- ❖ 1992, Short course at PPM Institute of Management: Public Relation Management
- ❖ 1991, Short course at PPM Institute of Management: Office Management
- ❖ 1989, Short course at PPM Institute of Management: Management for Secretary
- ❖ 1988, Short course at London School: Secretary